RELOCATION ASSISTANCE PROGRAM

Moving Made Easy

Tour of Plan My Move

July, 2013

Moving

Are you moving? Whether it's your first military move or your fifteenth, the Relocation Assistance Program can help you get organized, make smart financial decisions, understand your allowances and manage stress. Use these resources, tools and articles to make your next move a smooth one.

The Basics

Electronic Sponsorship Application and Training (eSAT training)

Family Readiness System

Military OneSource Tips

Military Youth on the Move (website)

MilitaryINSTALLATIONS (website)

Plan My Move (calendar)

Relocation Assistance Program Pinterest Board

Policy and Legislation

Spouse Employment

Finding a Job as a Military Spouse after a Permanent Change of Station Move

Military Spouse Employment: Work That Travels Well

Military Spouse Preference in Employment

State Licensing and Career Credentials Initiative

Transferring your Occupational License or Certification

THE LATEST

Moving and Settling into a New Home with Children

Relocating to a new community can be a fun and adventurous time for you and your family. This can be tough on children – whether they are experiencing their first or their fifth move. Even though you have a lot of other things on your mind during this period, a little time from you at each step of the way can make a big difference in how well your children cope with the move and adjust to their new home. Let your children know that you see moving as an adventure for the whole family, and chances are that they will share your feelings.

Get a Sponsor to Help Make Your Move Smooth

Settling into your new location and new unit takes time. By showing you the ropes and providing necessary information and guidance, a sponsor can really help ease the transition to your new installation. If you have not been assigned a sponsor or have not yet been contacted, request one through the Relocation Assistance Program at your new installation or from the commander of your new unit.

Tools for **SERVICE PROVIDERS**

Tools for **LEADERS/COMMAND**

Take charge of your PCS move. **Plan My Move** provides you with access to information about your entitlements and benefits, to points of contact, checklists, planning tools, and information on education and employment. Plan My Move will put you and your family in charge of a smooth relocation to your new duty assignment. Fill in the following information about your move, click "Get Moving" and we will get started. *If your new assignment cannot be found, select a nearby installation.*

Plan My Move gives you the option of storing the entries below plus it allows for creating a custom plan and calendar designed just for you and your family. Begin customization by creating an account. With a custom plan, you don't have to reenter your information each time you return. You just sign-in and get to work!

Where are you currently stationed?

Enter Installation Name or Location above or click here for the installation lookup screen.

Where are you being reassigned?

Enter Installation Name or Location above or click here for the installation lookup screen.

When do you plan to depart? 23-JUL-2013

DD-MON-YYYY (e.g. 01-JAN-2000)

Is this your first move?
(Designed for service and family members moving from advanced training.) YES NO

Do you have a family member with special needs? YES NO

Get Moving

Sign In to Customize Your Move.

Email Address

Password

Sign In »

Forgot Password?

New User? Sign Up now >>

Read this important information first »

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[Select a Topic]

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Travel Checklist | Arrival Checklist | Documents to Hand-carry | Important Telephone Numbers | Print Your To Do List | Print Calendar

May 2013

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[Select a Topic]

- [Select a Topic]
- Destination Installation Overview
- Exceptional Family Member Program Contacts
- Finance Office Contacts
- Housing Office Contacts
- Housing Referral Office Contacts
- Relocation Assistance Contacts
- Relocation Budget Planner
- School Liaison Officer
- Spouse Education, Training and Careers
- Transportation Office Contacts

ONUS - CONUS

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29	30	31	01	02	03

Fort Campbell, Kentucky

5661 Screaming Eagle Boulevard
Fort Campbell, KY 42223

Phone 270-798-9322
Phone (DSN) 312-635-9322
Fax 270-798-6299
Fax (DSN) 312-635-6299

Email | Website | Map

Get to know the installation
- **Fast Facts**
- Installation Overview
- Sponsorship
- Directions
- Check-in Procedures
- Motor Vehicles
- Education
  - Local Schools
  - Overseas Schools
  - College/Technical Training
  - Library
- Housing
  - Temporary Housing
  - Government Housing
- Household Goods
  - Shipping Pets
- Special Needs
  - EFMP - Enrollment
  - EFMP - Family Support
  - Health Care/Special Needs
  - Special Education/EIS
- Health Care
- Child and Youth Programs
  - Child Care
  - Youth Services
- New Parent Support Program
- Family Center
  - Employment
  - Relocation Assistance
  - Loan Closet

Fast Facts

Location: Home of the Screaming Eagles, of the 101st Airborne Division Air Assault. Located on the Kentucky-Tennessee state line between the Towns of Hopkinsville KY and Clarksville TN about 60 miles NW of Nashville on I-24. Although nearly two-thirds of the 105,000 acres of then post are actually in Tennessee, the post office is located in Kentucky, and the identification lies with that state. Clarksville is ranked as the 57th Best Place to Live by Money Magazine. Visit the Fort Campbell homepage. Also, please visit the Fort Campbell MWR Relocation Readiness Program homepage highlighting Fort Campbell's Newcomer's Video.

Cost of Living: Lower than the average for all major U.S. cities.

Base Operator: 270-798-2151, DSN 312-635-2151 - Automated System

Population: Fort Campbell supports the 5th largest military population in the Army and the 7th largest in the Department of Defense.

- Active Duty 30,438
- Family Members 53,116
- Retirees and their Family Members and Reserve Component 151,360

Area Population: 353,000 towns of Hopkinsville,KY and Clarksville,TN

Child Care: Fort Campbell has 4 full time centers, 1 hourly care center, 1 part day pre-school/toddler center, 4 school age services sites, 1 middle school site (Taylor Youth Center), the Teen Club. There is also the option of Family Child Care for ages 4 weeks through 12 years. For more information contact 270-798-0674 or go online.

Schools: Fort Campbell has 3 school Districts:

1. Domestic Dependent Elementary School System on post (DDESS).Phone: (270) 439-1927. All 6 elementary schools, 2 middle schools and 1 high school on Fort Campbell are located on the installation.
2. Kentucky/Hopkinsville/Oak Grove - Christian County School Systems. Phone: (270) 887-1300.
3. Tennessee - Clarksville Montgomery County School System. Phone: (931) 648-5600.

Need personal assistance?
Call your relocation manager »

Or, for 24/7 assistance, call Military OneSource. »

Military OneSource
No question is too big or too small
800-342-9647

Do you have orders?
Request a Sponsor »

Additional Resources
- Housing
- Household Goods
- Local Community
- Financial Planning
- Employment
- Child Care
- Education
- MWR
- Special Circumstances

Local Weather
Tue July 23, 2013

eSponsorship Application

Connecting Relocating Service Members and Sponsors

Close Window

MilitaryINSTALLATIONS (Request a Sponsor)

For enquiries other than requesting a sponsor, please direct specific personal questions or concerns to your Relocation Assistance Program Manager at your departure or destination location or Military OneSource, a 24/7 information and referral service provided at no cost to military members and their families. You can contact Military OneSource at 800-342-9647 in the Continental U.S., International toll free 800-342-9647, or International collect 484-530-5908.

* **All fields are mandatory and must be entered.**

* **From (Name)**	
* **From Email Address**	no email found
* **Subject**	
* **Message**	

Send Message

Privacy Advisory - Use of Feedback is voluntary. Use of your e-mail is necessary as a means for us to respond to your requests or suggestions. Use of your e-mail resulting from this submission will be limited to our response.

Housing Overview for Camp Pendleton

Housing Office/Government Housing
Family Housing Office (Assignment & Referral)
98 San Jacinto Road
Camp Pendleton, CA 92055-5000
Phone 760-725-5995 / 760-725-9826 / 1-800-843-2182
Phone (DSN) 312-365-5995/9826
Fax 760-725-5559
Fax (DSN) 312-365-1559
Email
Website Website Website
Mon - Fri - 7:30 a.m. - 5:30 p.m.
Sat, Sun and Holidays - Closed

Housing Referral Office/Housing Privatization
Family Housing Office (Assignment & Referral)
98 San Jacinto Road
Camp Pendleton, CA 92055-5000
Phone 760-725-5995 / 760-763-5243 / 1-800-843-2182
Phone (DSN) 312-365-5995/9826
Fax 760-725-5559
Fax (DSN) 312-365-1559
Email
Website Website Website
Mon - Fri - 7:30 a.m. - 5:30 p.m.
Sat, Sun and Holidays - Closed

Your Installation Housing Office can help you with –

- Determining your housing allowances
- Determining availability of government housing at your new location
- Getting help with finding local community housing at your new location
- Finding out about arranging temporary lodging

Need personal assistance?
Call your Relocation Manager!

Or, for 24/7 assistance, call Military OneSource!

No question is too big or too small!

Adjust Font Size
A A A A

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Allowances and Budget for Marine Corps Base Quantico

Personal Financial Management Services
Personal Financial Management Specialist (PFMS)
3019 Embry Loop
Room 130
Quantico, VA 22134
Phone 703-784-2650
Phone (DSN) 312-278-2650
Fax 703-784-0859
Email
Website
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Federal Holidays - closed

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Relocation Budget Plan

One of the best ways to minimize your out-of-pocket or additional expenses is to set up a budget for your move. Planning a relocation budget is the secret to staying in financial control throughout your move. The Relocation Budget Planner is an Excel spreadsheet that you can save to and use on your PC, or you can print it out and keep a running tab on a paper copy. Follow the easy instructions at the top of the spreadsheet to guide you through the process. A good idea is to take the Budget Planner to your relocation/financial counselor at the Family Center for professional assistance. Keep your Relocation Budget Planner up-to-date as estimates become actual costs, and as your assumptions change. If you are moving overseas, you will need to keep track of the currency conversion so that you know what the actual dollars are that you are spending.

You should also keep track of expenses related to your move. (You will need a record for tax-deduction reasons, if you itemize.) It is a good idea to keep track of your reimbursements, as well. For example, reimbursement you receive for DITY or personal moves, as they are now called, is considered taxable income.

To learn about your PCS allowances, check out the following. The most up-to-date information on allowances is on the Per Diem, Travel and Transportation Allowance Committee website. Uniformed members and civilian employees have different allowances which can be found on the Per Diem Committee's website. The Defense Accounting and Finance Service (DFAS) website has complete information on pay and travel benefits for both uniformed and civilian employees.

If you do get into financial trouble, do not forget that your Service has an emergency relief fund which can be accessed on any military installation through the Family Center's Financial Assistance manager.

Read More >>

Additional Resources

- Marine Corps Exchange (MCX) and MCCS
- Navy Exchange (NEX)
- AAFES
- IRS Moving Regulations

One of the best ways to minimize your out-of-pocket expenses is to set up a budget for your move. This **Relocation Budget Planner** is the secret to staying in financial control throughout your move. It is a good idea to take it to your relocation/financial counselor at the Family Center for professional assistance.

After talking to your relocation/financial advisor, enter the estimated benefits and entitlements due to you in Column A. Enter your estimate of your total cost for each item in Column B. The spreadsheet will calculate the difference. If the number in column C is (red) it means your budget will leave you with "out of pocket expenses" that you will have to pay. Knowing this in advance can help you reduce your estimated costs or help you plan for the out of pocket expense.

Keep your Relocation Budget Planner up to date as estimates become actual costs, and as your assumptions change. This will help you stay on top of your relocation finances.

For example, reimbursement you receive for DITY or personal moves, as they are now called, is considered taxable income.

Budget Owner: _____

_____ _____

City, State, ZIP _____

Nearest large city/town _____ _____

Relocation Assistance Manager

Name _____ _____

Telephone _____ _____

ansportation Management Office

Name _____ _____

Telephone _____ _____

A minus B = C

Item	A Benefits Due You $	B Your Total Estimated Cost $	C Your "Out of Pocket" Cost $
House Hunting Trip:			
Transportation			$0.00
Lodging			$0.00
Meals			$0.00

Allowances and Budget for Marine Corps Base Quantico

Personal Financial Management Services
Personal Financial Management Specialist (PFMS)
3019 Embry Loop
Room 130
Quantico, VA 22134
Phone 703-784-2650
Phone (DSN) 312-278-2650
Fax 703-784-0859
Email
Website
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Federal Holidays - closed

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PCS Allowances

Listed below are are various allowances associated with most CONUS (domestic) and OCONUS (overseas) moves with a brief description of each. DO NOT ASSUME that you will receive any of these allowances as allowances change periodically. Please check with the finance office found in MilitaryINSTALLATIONS to determine the exact amount of your allowances. If you are a DoD civlian employee, your allowances are different than the uniformed member and family. The attached article explains the civilian allowances.

Basic Allowance for Housing (BAH): is an allowance to offset the cost of housing when you do not receive government-provided housing. BAH is only paid stateside. Your BAH depends upon your location, pay grade, and whether you have dependents. BAH rates are set by surveying the cost of rental properties in each geographic location. The rates are established so that members in each pay grade, independent of location, pay approximately the same out-of-pocket expenses.

Overseas Housing Allowance (OHA): is an allowance to offset the cost of housing for service members living off base overseas. Rates are determined by rank and whether or not the military member has dependents.

Dislocation Allowance (DLA): is intended to help with miscellaneous moving costs. In general, it is paid once per PCS move. DLA is available CONUS and OCONUS. It is based on your rank and dependent status. DLA is not paid when assigned to government quarters, without family members, at new duty station. It is not available when transferring to a nearby duty station, unless a local move of household goods has been pre-authorized nor is it available when separating or retiring from the military. DLA is not paid if the family does not move on the first move from home to the duty station.

Monetary Allowance in Lieu of Transportation (MALT) "mileage": is the amount paid when a member and/or the member's family drive to their new duty station, based on the Defense Table of Distances. MALT is payable for CONUS and OCONUS moves. MALT can typically be paid for one or two vehicles.

Move-In Housing Allowance (MIHA): is designed to reimburse you for overseas costs associated with living in privately-owned or privately-leased quarters. It addresses three specific needs: one-time rent-related expenses, modification of homes for security protection and the initial cost of making a home habitable. The State Department determines whether a location is "high threat". This is available OCONUS only. MIHA rates change with currency rates and location so see your base relocation manager.

Per Diem Allowance: is designed to reimburse you and your family for the costs associated with meals and lodging when you travel to your new duty station. Per diem is available for both CONUS and OCONUS moves. The military uses 350 miles per day as the standard one-day travel distance to compute per diem payments. To determine the maximum number of

Relocation Checklists for Marine Corps Base Quantico

Relocation Assistance Program
Relocation Assistance Program (RAP)
3019 Embry Loop
Quantico, VA 22134-5001
Phone 703-784-3306
Phone (DSN) 703-784-3306
Fax 703-784-0859
Fax (DSN) 312-784-0859
Email
Website
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Federal Holidays - closed

Relocation Checklists for Camp Pendleton

Relocation Assistance Program
Relocation Assistance Program - Loan Closet
14th Street & C Street
Building 13150
Marine & Family Services
Camp Pendleton, CA 92055
Phone 760-725-5704 / 760-725-3802
Phone (DSN) 312-365-5704
Fax 760-725-8969
Fax (DSN) 312-365-8969
Email
Website
Mon - Fri 7:00 a.m. - 5:00 p.m.
Sat, Sun and Holidays - Closed

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Family Relocation Checklist

Take charge of your move: Being fully prepared for a move is the best way to reduce relocation stress. As soon as you have orders, get a notebook/palm pilot or other small planning device, call it your "moving book" and start planning. Assess your financial situation, determine what you'll need, make inventories, establish a timetable, get information on the new location, and set aside some time to deal with your feelings. You can accomplish all of these tasks using the tools in Plan My Move.

Everybody plans: Let children be involved in the planning process for the new home so they will feel less helpless about the move.

Talk it out: Sit down as a family and discuss your feelings about the move. Allow and encourage everyone to express their honest feelings, good and bad.

Tender Loving Care (TLC): Stress can negatively affect the body and the mind and make you more vulnerable to illness. Families need to give themselves a little extra "tender, loving care" at moving time by eating the right foods and getting enough sleep.

Give yourself a break: Each family member will handle stress differently. Don't ignore signals of stress (depression, anger, fatigue), but don't dwell on them either. Just be aware, be patient, and be willing to look for help if it is needed.

Say your good-byes: It's important to deal with good-byes and express feelings of sadness so you can move on emotionally as well as physically.

Keep familiar patterns: As much as possible, try to stick to the old routine such as mealtimes and bedtimes. Familiarity provides security.

Explore the new environment: Get up, get out, and get involved; the best medicine for loneliness is people and the best way to overcome the feeling of being uprooted is to put down roots in the new location.

Accentuate the positive: Make a list of things you're looking forward to about the new location, and a list of good memories from the old. Take time to have some fun. Laughter can heal a lot of hurt.

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Documents to Hand-carry for Camp Pendleton

Relocation Assistance Program
Relocation Assistance Program - Loan Closet
14th Street & C Street
Building 13150
Marine & Family Services
Camp Pendleton, CA 92055
Phone 760-725-5704 / 760-725-3802
Phone (DSN) 312-365-5704
Fax 760-725-8969
Fax (DSN) 312-365-8969
Email
Website
Mon - Fri 7:00 a.m. - 5:00 p.m.
Sat, Sun and Holidays - Closed

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Organize family records in a Travel Records Kit. Compile **a personal file** for **each** family member. It is a good idea to, at all times, hand-carry and keep in your possession any documents with your name, social security number and birth date. This is all an identity thief needs to steal your identity.

Documents	Check
Adoption papers, (if applicable) and court ordered name changes	☐
Allotment records (copy of allotment application)	☐
Birth certificates (original or certified copies) for all family members	☐
Bank statements (checking/savings)	☐
Car: Insurance, Registration, Title	☐
Checks: Blank, Canceled, Current Statement	☐
Child ID File	☐
Credit Cards	☐
Deeds and Mortgages	☐

Close Window Print

Plan My Move - Important Telephone List

Download

Current Duty Station: Marine Corps Base Quantico

Organization	Commercial Phone	DSN Phone
Child Development Centers	703-784-2716 703-784-4470	312-278-2716/4470
Child and Youth Registration and Referral	703-784-0674 703-784-4453	312-278-0674/4453
Commissary/Shoppette	703-432-8099 703-432-8100	
DoD Schools Ashurst Elementary School	703-221-4108 703-221-4109	312-278-4108
DoD Schools Burrows Elementary School	703-640-6118 703-640-7585	312-278-1740
DoD Schools John H. Russell Elementary School	703-221-4161 703-221-4162	312-278-1773
DoD Schools Quantico Dependents School System (New York & Virginia District DDESS)	703-784-2319 703-432-1378	312-278-2319
DoD Schools Quantico Middle/High School	703-784-0303 703-784-0304	312-278-0303
Emergency Relief Services	703-784-9754/55 800-949-2844	312-278-9754
Emergency Relief Services	703-784-3113 703-368-4511	312-278-3113
Exchange(s)	703-432-8151 703-432-8152	
Exchange(s)	703-784-2712	
Exchange(s)	703-432-8800	
Family Center	703-784-2650/2659 1-800-336-4663	312-278-2650/2659
Finance Office	703-784-2400/01/02 703-784-2403	312-278-2400/01
Hospitals/Medical Treatment Facility(s)	703-784-1725 703-784-1699 1-888-784-1802	312-278-1725
Household Goods/Transportation Office (outbound)	703-784-2831 703-784-2832	312-278-2831/2/3
Housing Office/Government Housing	703-432-8500	
Relocation Assistance Program	703-784-3306	703-784-3306

Close Window Print

Plan My Move - Checklist

01-MAY-2013(Wednesday)	Tell Family About Move -- Discuss With All (Some family members may be unhappy about the new assignment.)	☐
	Contact Relocation Manager (Schedule an appointment ASAP.)	☐
02-MAY-2013(Thursday)	Plan Relocation Budget (Managing your allowances and entitlements is critical to a successful move.)	☐
	Research New Location (Visit Military OneSource, research newspapers and obtain maps of new community.)	☐
03-MAY-2013(Friday)	Contact the Origin Transportation Office (Schedule an appointment to begin personal property counseling.)	☐
	Create a Moving Book (It is imperative to keep your records in a file, lock box or somewhere safe.)	☐
06-MAY-2013(Monday)	Contact Destination Housing Office (Learn about the availability of government quarters in new location.)	☐
07-MAY-2013(Tuesday)	Planning Day/Hold Family Meeting -- Find Single and Family Checklists (Moving is always a challenge -- be sensitive to everyone's stress level.)	☐
08-MAY-2013(Wednesday)	Inventory Personal Property (Remember to inventory high value/high risk items and check on insurance coverage for your possessions while in transit and storage.)	☐
	Request a Sponsor (Request a sponsor and make contact when one is assigned.)	☐
09-MAY-2013(Thursday)	Research Schools (It takes time to make the right decisions on new schools. Remember to check enrollment requirements and school schedules.)	☐
	Evaluate Government Housing Options (Government housing options should be researched before a decision to move on the economy.)	☐
10-MAY-2013(Friday)	Research Travel (Decide on the method of travel for each family member if not traveling together.)	☐
	POV Decisions (Let the transportation office know if you want to ship a vehicle.)	☐
13-MAY-2013(Monday)	Notify Housing Office (Remember to notify the housing office as soon as you receive orders.)	☐
	Notify Landlord (Remember to notify your landlord as soon as you receive orders.)	☐
	Begin Homesale Process (Research real estate agents carefully before making a choice.)	☐

Military OneSource

PLAN MY MOVE

Military OneSource 24/7 family assistance 1-800-342-9647

Take charge of your PCS move. Plan My Move provides you with access to information about your entitlements and benefits, to points of contact, checklists, planning tools, and information on education and employment. Plan My Move will put you and your family in charge of a smooth relocation to your new duty assignment. Fill in the following information about your move, click "Get Moving" and we will get started. *If your new assignment cannot be found, select a nearby installation.*

Plan My Move gives you the option of storing the entries below plus it allows for creating a custom plan and calendar designed just for you and your family. Begin customization by creating an account. With a custom plan, you don't have to reenter your information each time you return. You just sign-in and get to work!

Sign In to Customize Your Move.

Email Address

Password Sign In »

Forgot Password?

New User? Sign Up now >>

Read this important information first »

Where are you currently stationed? quan

Enter Installation Name or Location above or click here for the installation lookup screen.

[Select an Installation below]
Marine Corps Base Quantico
Naval Base Guam (Joint Region Marianas)

Where are you being reassigned? Camp Pendleton

Enter Installation Name or Location above or click here for the installation lookup screen.

When do you plan to depart? 23-JUL-2013

DD-MON-YYYY (e.g. 01-JAN-2000)

Is this your first move?
(Designed for service and family members moving from advanced training.) ○ YES ◉ NO

Do you have a family member with special needs? ◉ YES ○ NO

Get Moving

Departure: 23-JUL-2013 Calendar: CONUS - CONUS

Travel Checklist | Arrival Checklist | Documents to Hand-carry | Important Telephone Numbers | Print Your To Do List | Print Calendar

May 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	01 Tell Family About Move -- Discuss With All TIP Contact Relocation Manager TIP	02 Plan Relocation Budget TIP Research New Location TIP	03 Contact the Origin Transportation Office TIP Create a Moving Book TIP	04
05	06 Contact Destination Housing Office TIP	07 Planning Day/Hold Family Meeting -- Find Single and Family Checklists TIP	08 Inventory Personal Property TIP Request a Sponsor TIP	09 Research Schools TIP Evaluate Government Housing Options TIP	10 Research Travel TIP POV Decisions TIP Special Needs and Cross Country Travel TIP	11
12	13 Notify Housing Office TIP Notify Landlord TIP Begin Homesale Process TIP	14 Planning Day/Hold Family Meeting -- Investigate Moving with Children TIP	15 Home Buyers Begin Housing Search TIP Renters Begin Housing Search TIP	16 Track Moving Expenses TIP Prepare Home for Sale TIP	17 Update Budget Decide What to do with House Plants TIP	18
19	20 Consider Planning a Househunting Trip TIP Disabled Adult Concerns TIP	21 Planning Day/Organize Travel Records Kit TIP	22 Begin Repairs & Cleaning for Moving TIP	23 Begin Job Search TIP	24 Arrange Temporary Lodging at Departure TIP	25
26	27 Hold Yard Sale/Make Charitable Donations TIP	28 Planning Day/Hold Family Meeting -- Teen Issues and Moving TIP	29 Research Driver's Licensing TIP Contact Health Benefits Advisor TIP Handicapped Accessible Housing TIP	30 Plan Furniture Layout for New Home TIP	31 Setup New Bank Accounts TIP	01

Plan My Move Custom Calendar Procedures

- Set up a custom calendar only once.
- The password and user name are private.
- The custom calendar allows a user to:
  - Set the length of the calendar.
  - Add tasks to the calendar.
  - Modify tasks on the calendar.
  - Remove tasks from the calendar.
  - Set email alert notifications.

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Where are you currently stationed? Marine Corps Base Quantico

Enter Installation Name or Location above or click here for the installation lookup screen.

Where are you being reassigned? Camp Pendleton

Enter Installation Name or Location above or click here for the installation lookup screen.

When do you plan to depart? 23-JUL-2013

DD-MON-YYYY (e.g. 01-JAN-2000)

Is this your first move?
(Designed for service and family members moving from advanced training.) ○ YES ◉ NO

Do you have a family member with special needs? ○ YES ◉ NO

Get Moving

Military OneSource

Support

PLAN MY MOVE

Military OneSource 24/7 family assistance 1-800-342-9647

Plan My Move > My Planning Calendars > Create Subscriber

Create Your Plan My Move Account

The email address entered below will be used in the event that you forget your password. This will also be the address that receives e-mail notifications.

* **Email Address**
* **Email Address (re-enter)**
* **Password**
* **Re-type password**

If You forget Your Password ...

* **Security question** [Select a Question]
* **Your answer**

Privacy Advisory

Please review the following Privacy Advisory and indicate your agreement below.

Notice: This is a U.S. Government Web Site. The Plan My Move (PMM) Subscriber ID is part of a World Wide Web site.

Subscriber ID Service members, their families and civilian personnel may use the PMM Subscriber ID to customize Plan My Move for their use. The Subscriber ID is provided as a public service by the Office of the Under Secretary of Defense for Personnel and Readiness. Use of the Subscriber ID is strictly voluntary.

By clicking "I agree" you agree and consent to the Privacy Advisory.

I Agree | I Do Not Agree

PLAN MY MOVE

Military OneSource 24/7 family assistance 1-800-342-9647

Account Added. You can now sign into Plan My Move.

Welcome:

Take charge of your PCS move. **Plan My Move** provides you with access to information about your entitlements and benefits, to points of contact, checklists, planning tools, and information on education and employment. Plan My Move will put you and your family in charge of a smooth relocation to your new duty assignment. Fill in the following information about your move, click "Get Moving" and we will get started. *If your new assignment cannot be found, select a nearby installation.*

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Where are you currently stationed? Marine Corps Base Quantico

Enter Installation Name or Location above or click here for the installation lookup screen.

Where are you being reassigned? Camp Pendleton

Enter Installation Name or Location above or click here for the installation lookup screen.

When do you plan to depart? 23-JUL-2013

DD-MON-YYYY (e.g. 01-JAN-2000)

Is this your first move?
(Designed for service and family members moving from advanced training.) ○ YES ◉ NO

Do you have a family member with special needs? ○ YES ◉ NO

Get Moving

Military OneSource

Support

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Where are you currently stationed? Marine Corps Base Quantico

Enter Installation Name or Location above or click here for the installation lookup screen.

Where are you being reassigned? Camp Pendleton

Enter Installation Name or Location above or click here for the installation lookup screen.

When do you plan to depart? 23-JUL-2013

DD-MON-YYYY (e.g. 01-JAN-2000)

Is this your first move?
(Designed for service and family members moving from advanced training.) YES NO

Do you have a family member with special needs? YES NO

Get Moving

Sign In to Customize Your Move.

Email Address

Password

Sign In

Forgot Password?

New User? Sign Up now >>

Read this important information first »

Military OneSource

Support

PLAN MY MOVE

Military OneSource 24/7 family assistance 1-800-342-9647

Welcome:

This customizable calendar allows you to create a calendar unique to your moving situation. You can remove, modify or add tasks to make it your own. You may also setup e-mail notifications, so that you do not forget those important appointments. E-mail reminders will be sent to the e-mail address you used to create your customize calendar account.

To remove a task, select **"Remove"** under the task to be removed. A dialogue box will appear that asks if you are sure. Select "OK" and the task is removed.

To modify a task, select **"Modify"** under the task to be modified. You may change the date, modify the name of the task and/or choose an e-mail notification. After you are satisfied with your changes, select **"Apply Changes."**

To add a new task, select the **"Add new task to Calendar"** button above the calendar. Choose your date, name the task and choose an e-mail notification. Select **"Add Task"** and the new task appears on your calendar on the date that you selected.

You can only add, modify, or remove one task at a time.

To reset the calendar back to the original 3 month moving calendar, or to start planning a new move, simply select the **"Plan New Move/Reset Calendar"** button.

Once you have finished customizing your calendar, return to the My Planning Calendars page to view your work and print a customized to do list.

Departure: 23-JUL-2013 Calendar: CONUS - CONUS

Plan New Move/Reset Calendar | Add New Task to Calendar

May 2013

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	01 Tell Family About Move -- Discuss With All **Remove** **Modify** Contact Relocation Manager **Remove** **Modify**	02 Plan Relocation Budget **Remove** **Modify** Research New Location **Remove** **Modify**	03 Contact the Origin Transportation Office **Remove** **Modify** Create a Moving Book **Remove** **Modify**	04
05	06 Contact Destination Housing Office **Remove** **Modify**	07 Planning Day/Hold Family Meeting -- Find Single and Family Checklists **Remove** **Modify**	08 Inventory Personal Property **Remove** **Modify** Request a Sponsor **Remove** **Modify**	09 Research Schools **Remove** **Modify** Evaluate Government Housing Options **Remove** **Modify**	10 Research Travel **Remove** **Modify** POV Decisions **Remove** **Modify**	11

RELOCATION ASSISTANCE PROGRAM
Moving Made Easy

Plan My Move Conclusion

Thank you for your time!

Questions?